

# Texas School of Professional Photography

34th Annual Session  
May 3-8, 2009

## STUDENT HANDBOOK

The Texas Professional Photographers Association Officers and Board of Directors, along with the Texas School and University of Texas at Arlington (UTA) welcome you to the 34th annual Texas School of Professional Photography.

To become familiar with the benefits and campus activities, we sincerely encourage you to go through this entire handbook.

### TSPP

TSPP convenes one week out of every year in April or May for the purpose of educating professional photographers from throughout the United States and the World.

### TRAVEL ARRANGEMENTS

#### AIR

We suggest you check with your travel agent as to the availability of flights and times. You have several options. The closet airport is DFW in Arlington. The school is about 10 minutes from the airport. Many of the hotels offer a free shuttle service. This is the most convenient since you will not need a car. If you fly Southwest Airlines, it lands in Dallas at Love field and you will need to take a shuttle bus for about 45 minutes to Arlington.

#### TO AND FROM CAMPUS

The friendly atmosphere on the campus lends itself to automatic car-pooling once classes have formed. It is as easy as asking anyone. Transportation between campus and motels has never been a problem for students.

#### REGISTRATION LOCATION FOR 2009

**REGISTRATION WILL BE SUNDAY FROM 1:00-4:00 in the gym of the Maverick Activity Center (MAC) Please plan your travel to be on time.**

Parking is critical; DO NOT PARK illegally. If you do, you are on your own. Your best bet on Sunday is to park in the lot next to the MAC. It is lot # 33. You can get a map and GPS info on the web site. Full Color is buying everybody a free evening meal from 5:00-6:00.

This will be a good time to see old friends and meet new ones. There will be some mini programs from 1:00-5:00 Sunday afternoon, check the schedule for locations. A short orientation and a program from two instructors will follow the meal in the Texas Theater, across the street from the MAC. The orientation program will be at 6:30 P.M in the theater...all students are required to attend! Those not present at registration & orientation will not be issued packets and name badges.

## MEALS

Evening meals every night are sponsored by the many wonderful vendors and are included in tuition. These are great meals and are free to all students. Awards and door prizes will be given away at the meal Thursday evening. Some of the hotels include a free breakfast. All lunches are on your own on the UTA campus. There are several convenient places to eat.

## STUDENT PARKING

Sunday you can park in lot # 33, <http://www.uta.edu/uta/visitors>. **Please don't park anywhere else on campus.** The campus police are serious. They WILL tow your car. At that point you are on your own! Monday –Friday you can park in lot #33 or #40, depending on where your class is located.

## OFF CAMPUS LODGING

The "official" headquarters will be the Sheraton. We have also blocked all the rooms at 4 other hotels. Be sure to request this group rate, and we advise that your reservation be for the Texas School of Professional Photography. Some evening functions will be held at the Sheraton. Some of the Hotels will pick you up at DFW Airport free if called.

**Sheraton** 800-442-7275 \$119 + tax  
Includes Shuttle to class

**Holiday Inn Express** 817-640-5454 \$99+tax.  
Includes complimentary Breakfast & Internet.

**LaQuinta Inn & Suites** 817-640-4142 \$99 + tax.  
Includes complimentary Breakfast, Internet & Shuttle to class.

**Baymont Suites** 800-231-4100 \$79.95 + tax.  
Includes complimentary Breakfast, Internet & Shuttle to class.

**Hyatt Place** 817-649-7676 \$99+tax single, \$109+tax double. Includes complimentary Breakfast, Internet & Shuttle to class

If these are full, try the **Arlington Chamber of Commerce**

## **RECORDERS**

Battery operated tape recorders are permitted at your seat. No extension cords, please. Absolutely no video cameras will be permitted in any class.

### **MASTER CAMERA**

Most instructors will be using a "Master Camera," from which a set of photographs (representative of the week's work) will be posted online for everyone's review.

### **STUDENT "NEED LIST" FOR CLASSES**

EVERYONE is expected to bring at least 4 examples of their work for the instructor's analysis. Some instructors have specific items they would like for you to bring. A separate letter will be sent for those or you can email your instructor. Their email address is listed on the web site under instructors

**DRESS INFORMALLY, AND YOU ARE ENCOURAGED TO WEAR COMFORTABLE CLOTHES AND EASY WALKING SHOES. ENJOY!**

### **ATTENDING SCHOOL**

The training facilities are at the University of Texas at Arlington. Classes begin Sunday at 6:00 pm. and Daily 8:30 a.m. to 4:30 p.m. with some instructors having evening sessions with their class. Thursday from 4:00-5:00 p.m. there will be an OPEN HOUSE with all instructors in their classrooms. Only at this time are students free to visit any and all the classrooms and see instructor's work and talk with them if they wish. This may be of help to you in choosing a class for next year. Some instructors may have miscellaneous items for sale at this time.

### **NO CHILDREN OR SPOUSES ALLOWED IN THE CLASS ROOM**

### **ADDITIONAL COSTS**

As far as school is concerned, there is no additional cost to you. Your personal needs are your expense. Demonstration equipment, prop sets, and other items used in classes will be on sale at reduced prices to students. We do not recommend carrying large sums of cash with you. Credit cards and personal checks are usually sufficient, unless otherwise noted. NOTE: If not previously paid, balance of tuition must be cash or certified check.

### **NATIONAL MERITS**

TSPP is authorized to offer 2 PPA merits for attending the TSPP School. In order for you to receive a national merit, you **MUST BE** a member of the Professional Photographers of America and attend the prescribed hours required though Friday noon. The merit is handed to the student after class has been completed. It is your responsibility to furnish us with your PPA number **ON YOUR REGISTRATION FORM.**

## **CLASS PHOTOGRAPH**

A class photograph will be taken during the early part of the week. Please wear your TSPP t-shirt for the photograph. You will be notified when and where the photographs are to be taken. (Usually Monday afternoon.)

## **PUBLICITY PHOTOGRAPH**

A publicity photograph with the instructor is the option of the instructor. Though the instructors are not required to do so, we certainly encourage you to for your own scrapbook or publicity in your local newspaper. This is an excellent way to receive valuable publicity.

## **STUDENT PACKET**

After completing the course, you will receive a packet. In it will be a class portrait, PPA Merits, (If you are eligible), a TSPP certificate, and a class list so that you can keep track of the friends you have made at TSPP, and a news release for your local newspaper.

## **PREFERRED ALUMNI LIST**

Once an alumni of TSPP, you will be given a preferred mailing status and be the first to receive our new class information for the following term. **BE LOOKING FOR IT!**

The Officers and Board of Directors of TEXAS SCHOOL OF PROFESSIONAL PHOTOGRAPHY wish to say:

**"THANK YOU!"**

for the insight to improve your professional image and helping us to better serve our profession.

**Please watch the web site for important updates before the school.**

**This is going to be an awesome year at Texas School of Professional Photography**

**The schedule below is intended to give a basic framework of the week.**

**A new schedule will be published before the school with the final changes**

# TEXAS SCHOOL OF PROFESSIONAL PHOTOGRAPHY SCHEDULE

May 3-8 2009 ( as of 11-5-09 )

## SUNDAY, May 3

- 9:00 AM Wranglers, Mavericks, and staff meet to set up rooms and assemble equipment. Maverick Activities Center Room #204-Theater
- 1:00-4:00 PM Registration in Maverick Activities Center PLEASE, DO NOT BE LATE!  
2:00-5:00 PM Digital program for everyone, presented by Mamiya, Nikon, & Canon in Theater. This is included in registration, but not counted against you if you are traveling. Nikon 2-3pm ~  
The MAC Group 3-4pm ~ Canon 4-5pm
- 4:00-4:45 PM Instructors, Trustees, Wranglers, and Mavericks meet Room #102  
Maverick Activities Center
- 5:00- 6:15PM FREE PIZZA PARTY Maverick Activities Center  
Sponsored by Full Color.
- 6:30-7:00PM MANDATORY! Orientation for all students and instructors in the Texas Hall Auditorium. DOOR PRIZES GIVEN AWAY
- 7:00-8:00PM Program for all students – Texas Hall Auditorium
- 8:00-9:40PM Instructor and students in classrooms for briefing.

## MONDAY, May 4th

- 7:45-8:00AM Meeting of Trustees,Wranglers and Mavericks –Carlisle room 2<sup>nd</sup> floor  
in the University Center
- 8:30AM-12PM Morning Classes in designated classrooms.
- 12:00-1:30PM Lunch on your own. Prop shop open UC Ballroom
- 1:30- 4:45PM Afternoon classes.
- 5:00-6:00PM Group picture of each class  
(WEAR YOUR TEXAS SCHOOL T-SHIRT)
- 6:00-11:00PM FREE Evening Meal – “Cowboys Club”  
Barbeque, Dance, and over \$4,000 in door prizes.  
Dinner served at 6:30 Spasmatic Concert following!!!!!!  
Sponsored by Fuji Photo & BWC Labs.

## TUESDAY, MAY 5TH

- 7:45-8:00AM Meeting of Trustees Wranglers and Mavericks –Carlisle room 2<sup>nd</sup> floor  
in the University Center
- 8:30AM-12:00PM Morning classes in designated classrooms.
- 12:00-1:30PM Lunch on your own
- 1:30-5:00 PM Afternoon classes in designated classrooms.

5:00-6:30 PM Meal and tour of Diamond Club –The Ballpark  
Evening Photography shoot and/or class in your classroom.  
Theme Dance, COME DRESSED TO HAVE FUN!!  
Sponsored by Kodak & White House Custom Colour.  
The party will be in the Sheraton Ballroom

WEDNESDAY, May 6th

6:00-7:00 AM Sunrise Photography (optional by Instructor)  
7:45-8:00AM Meeting of Trustees, Wranglers and Mavericks –Carlisle  
room 2<sup>nd</sup> floor in the University Center  
8:30AM-12:30PM Morning classes in designated classrooms.  
12:30-1:30PM Lunch on your own.  
1:30-3:30PM Afternoon classes in designated classrooms.  
1:00-3:00PM CPP Exam Carlisle Room-University Center  
4:30PM-10:00PM Country Store—University Center  
Instructors and suppliers will have items for sale.  
Food, beer, and wine will be provided.  
Sponsored by Arlington Camera and Vendors.  
Over \$15,000 in door prizes. MUST BE PRESENT TO WIN!

THURSDAY, May 7th

7:00-8:15AM Breakfast for Instructors and Trustees – Sheraton room # TBA  
8:30AM-12:30PM Morning classes in designated classrooms.  
10:30-11:00 AM Meeting of Trustees, Wranglers and Mavericks –Carlisle room  
2<sup>nd</sup> floor in the University Center  
12:30-1:30PM Lunch on your own. Trade show open UC Ballroom  
1:30-4:00PM Afternoon class in designated classrooms.  
4:00-5:15PM OPEN HOUSE with all instructors in their classrooms. Only at  
this time are students free to visit any and all the classrooms,  
see instructor’s work, and talk with them.  
6:00PM-12:00AM Dance and End of School Bash and prize drawings (must be  
present to win!). Also, see the unveiling of the famous Texas  
School Video by the video class. Dress casual and be ready to  
sing, dance, and party! “Location TBA”

FRIDAY, May 2

7:45-8:00AM Meeting of Trustees, Wranglers and Mavericks –Carlisle  
room 2<sup>nd</sup> floor in the University Center  
8:30AM Morning classes in designated classrooms.  
10:30-11:30 Graduation exercises in classrooms.

TEXAS SCHOOL CONCLUDES Have a safe trip home, see ya next year